



Independent Study Course – Request Form

Name of Student: _____ Student No.: _____

Major: _____ Number of credits completed: _____

Anticipated Graduation Date: Fall ____ Spring ____ Summer ____

The above mentioned student requests to take the course _____

as an independent study course during the _____ semester.

Number of credits of the course: _____

The fee for the course is 85 JD per credit hour.

Opinion of Advisor/Reason for request: _____

Approval of Chairperson: _____

Approval of Dean: _____

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To be completed by the Chairperson of the department in which the course is offered

The instructor assigned to teach the course is: _____

Approval of Instructor: _____

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For the instructor

This form together with a student-teacher contract must be submitted to the Assistant Vice President for Academic Affairs for approval. The contract is an outline of the course indicating clearly the schedule of meetings, the units to be covered and methods of evaluation. The contract must be signed and approved by the chairperson/dean of the department/faculty offering the course.

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Approval of Assistant Vice President for Academic Affairs: _____

Date: _____

CC: Finance Office
Registrar's Office
Instructor

Dean
Chairperson
Advisor