

Fall 2020 Grade Sheets

Please note the following in regard to submitting grade sheets.

- You have to use the Bethlehem University Academic Portal (<http://buap.bethlehem.edu>) to access and enter grade sheets.
- Make sure that you can login to the academic portal and see the “Grade Entry” page before the actual grade submission period. Please contact the Registrar Office if you have any questions about your lists.
- See the chart below to determine the grades due date for your exams. It is very important to submit your grades by the due date.

Exam Date	Grades Due Date
Monday 28/12/2020	Monday 11/1/2021
Tuesday 29/12/2020	Monday 11/1/2021
Wednesday 30/12/2020	Monday 11/1/2021
Thursday 31/12/2020	Monday 11/1/2021
Monday 4/1/2021	Tuesday 12/1/2021
Tuesday 5/1/2021	Tuesday 12/1/2021
Monday 11/1/2021	Tuesday 19/1/2021 by noon
Tuesday 12/1/2021	Tuesday 19/1/2021 by noon
Wednesday 13/1/2021	Tuesday 19/1/2021 by noon

- It is the instructor responsibility to enter the grades and ensure their accuracy.
- Do not share your BUAP password with anybody. If anyone else has your password at this moment, please change it.
- Please keep a paper copy of the submitted grades for your records.
- For I grades, ensure you are fully aware of the University's policy.
- For WF grade please submit it to the registrar office before your submit the rest of the students grades.
- Online grades will be available to students on Wednesday morning January 20, 2021.