



## TRANSCRIPT KEY

The Transcript is official only if it bears the signature of the Registrar and the seal of the University. This transcript key is applicable starting Fall 2018. Prior transcript keys can be obtained from <https://www.bethlehem.edu/TranscriptKeys>.

### Academic Year

15-week Fall and Spring Semesters; not including Final Exams.  
6-week Summer Session.

### Credit Hour

One credit hour equals one 50-minute class session per week for 15 weeks. For Laboratory and field work courses, a credit hour is equal to a minimum of 2 to 3 hours a week for 15 weeks.

### Grading System

A	90 - 100	(4.0)
B+	85 - 89	(3.5)
B	80 - 84	(3.0)
C+	75 - 79	(2.5)
C	70 - 74	(2.0)
D+	65 - 69	(1.5)
D	60 - 65	(1.0)
F	Below 60	(0.0)
I	Incomplete, becomes F if not completed	
W	Withdrawal with permission	
WF	Withdrawal without permission (0.0)	
P	Pass grade, no grade points	
E	A one-time grade assigned to students who did not fulfill the requirements to pass a course during the Spring 2020 semester due to the global public health pandemic caused by COVID-19. Student must repeat the course the next time it is offered if it is a required course	
@ / R	Courses repeated, more recent counted	

### Semester Honors

At the end of a semester, full time students are placed on:  
The Dean's List: Semester GPA 3.50 - 4.00  
The Honor's List: Semester GPA 3.00 - 3.49

### Graduation Honors

The following honors are granted for students upon graduation:  
Highest Honors: Cumulative GPA 3.50 - 4.00  
Honors: Cumulative GPA 3.00 - 3.49

### Evaluation of Cumulative GPA upon Graduation

Outstanding	3.75 - 4.00
Excellent	3.25 - 3.74
Very Good	2.75 - 3.24
Good	2.25 - 2.74
Average	2.00 - 2.24
Not qualified for graduation	Below 2.00